

ENHANCEMENT OF THE MAG PEDESTRIAN AREA POLICIES AND DESIGN GUIDELINES

SUMMARY SCOPE OF SERVICES

SCOPE OF WORK

Task 1: Conduct an exercise to **clarify the purpose** of the Pedestrian Area Policies and Design Guidelines.

Task 2: Working Group, Other MAG Committee and Focus Group **Meetings**, Pedestrian **Audits** and Collateral Materials.

Working Group Meetings:

Meeting 1:

- Review and solicit comment from the Working Group on scope of work and project schedule.
- Identify data resources.
- Review and initiate resource/contact list for use during the project.
- Develop a project purpose statement. (February 10, 2004; 1:30 p.m.)

Meeting 2:

- Present the results of the Lessons Learned and Literature Review for review and comment.
- Finalize the character of the focus groups and identify key persons/entities to participate in them. (April 13, 2004; 1:30 p.m.)

Meeting 3:

- Present the findings from the focus groups for review
- Present for review and comment working papers. (May 11 or June 8, 2004; 1:30 p.m.)

Meeting 4:

- Present working papers for review and comment. (September 14, 2004; 1:30 p.m.)

Meeting 5:

- Present draft Enhanced Pedestrian policies and Design Guidelines for review and comment. (November 9, 2004; 1:30 p.m.)

Meeting 6:

- Present final, revised Enhanced Pedestrian Area Policies and Design Guidelines. (January 2005)

Task 3: **Scan** the field of **available literature and cull** from it new information for detailed review that could be incorporated in the Enhancement of the Pedestrian Area Policies and Design Guidelines.

Task 4: Incorporation of the **MAG Pedestrian Plan 2000 Roadway Conditions** and **Latent Demand models** and focused interviews to identify lessons learned through the **Design Assistance Program**.

Task 5: Provide recommendations on how **safety and Safe Route to School** policies and programs should be incorporated into the Guidelines.

Task 6: Provide recommendations on how **elderly mobility** should be incorporated in the Guidelines.

Task 7: Recommend changes to the Guidelines to ensure access of **persons with disabilities**.

Task 8: Analyze the **effectiveness** of recently constructed MAG regional pedestrian projects.

Task 9: Identify **funding and other implementation** opportunities

Task 10: Recommend policies and design guidance on the **interface between pedestrians and transit** in areas outside of planned Transit Oriented development.

Task 11: **Produce** the Enhanced Pedestrian Area Policies and Design Guidelines.

Task 12: **Final** Enhanced Pedestrian Area Policies and Design Guidelines